

Tips for how to display your QR poster

No need to print this page.
Print the QR poster only.



Premises in Wales which are required to collect details of staff customers and visitors must continue to do so, including people who check in through the App.

Do

- ✓ Print the entire poster as it is sent to you, including the header and footer, in minimum size of A4.
- ✓ Place one poster no higher than around 130cm off the ground (to the top of the poster), so it's within easy reach of wheelchair users.
- ✓ If possible, position your posters on the left side of your front window or entrance.
- ✓ Display the poster at every entrance, as well as some inside if possible.
- ✓ Ensure your posters are in a visible and safe position, where they cannot be easily removed.
- ✓ Place posters in easy to reach places, where people can walk past without creating an obstacle. Consider those who may be less able to reach up high or over and around objects.

Don't

- ✗ Place the poster on sliding or revolving doors, or in areas with high glare.
- ✗ Customise the poster.
- ✗ Place the poster in narrow, high up, or hard to see areas.
- ✗ Wrap the poster around a pole, as this will be hard for visitors to scan.
- ✗ Place posters on glossy surfaces such as laminate or high gloss paper.

Cyngor i fusnesau ar bosteri QR

Nid oes angen argraffu'r dudalen hon. Argraffwch y dudalen gyda'r cod QR.



Lle mae'n orfodol i leoliadau yng Nghymru gasglu manylion staff, cwsmeriaid ac ymwelwyr a rhaid parhau i wneud hynny, yn cynnwys pobl sy'n cofnodi mewn trwy'r Ap.

Ie

- ✓ Argraffwch y poster fel y'i anfonwyd atoch, gan gynnwys y pennawd a'r gwaelod, mewn maint A4 o leiaf.
- ✓ Cofiwch bod rhaid gosod un poster 130cm o'r llawr (i ben uchaf y poster) ar gyfer defnyddwyr cadair olwyn.
- ✓ Os yn bosibl, gosodwch eich poster i'r chwith o'ch ffenestr flaen neu fynedfa.
- ✓ Rhowch boster ger pob mynedfa a rhai tu mewn hefyd os yn bosibl.
- ✓ Gosodwch eich poster mewn lle diogel, hawdd ei weld, lle mae'n anodd tynnu'r poster i lawr.
- ✓ Gosodwch y poster mewn llefydd hawdd eu cyrraedd lle gall pobl gerdded heibio heb greu rhwystr. Ystyriwch y bobl sy'n llai abl i estyn drosodd neu o amgylch pethau i sganio'r cod QR.

Na

- ✗ Peidiwch â rhoi'r poster ar ddrysau sy'n sleidio neu'n troi.
- ✗ Peidiwch ag addasu'r poster.
- ✗ Peidiwch â gosod y poster mewn llefydd cul, uchel neu anodd eu gweld.
- ✗ Peidiwch â gosod y poster o amgylch polyn - bydd yn anodd sganio'r cod QR.
- ✗ Peidiwch â rhoi'r poster mewn man gyda golau llachar iawn nac ar bapur sgleiniog, apheidiwch â'i lamineiddio.